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Picture Here

Application for Admission

Please complete each section in **BLOCK LETTERS** using Black Ink

Section 1: CHILD'S PERSONAL DETAILS

Child / Learners Name			Surname	
Date of Birth			Place of Birth	
Nationality			Male	Female
Address				
Parent's Telephone Numbers	Residence		Mobile	
			Office:	

Name and classes of any brother(s)/sister(s) already attending the school _____

Language(s) commonly spoken at home: (1): _____ (2): _____

Section 2: ACADEMIC DETAILS

Class in which admission is sought: _____

Name(s) of school(s) attended in the past and dates of attendance:

Name of School (Any City/Country)	Class	From	To

Section 3: PERSONALITY AND HEALTH

Please provide details of any special aspects of your child's personality:

Please provide information if your child has any health problem requiring special attention:

Section 4: PARENT / GUARDIAN DATA

Father's Name			
Profession		Designation	
Organization			
Office Address			
Office Telephone		Fax No:	
Email:			

Mother's Name			
Mother's Occupation	House Wife <input type="checkbox"/>	Professional <input type="checkbox"/>	
Profession			
Organization			
Office Address			
Office Telephone		Fax No:	
Email:			

Section 5: DECLARATION

I confirm that, to the best of my knowledge, the information provided in this form is correct. I have understood and agree to abide by all school rules including school discipline, inter-school/city transfers and tuition fee payment and refunds. I also acknowledge that while the school does its best to ensure the safety of each child's life, health and property, the school cannot be held responsible for any damage to these.

Signature of Parent/ Guardian

Date

Signatory's Name: _____

Signatory's Relation with the Child: _____

Section 6: ADMISSION PROEDURE

1. *The completed admission form along with the copies of birth and health certificates, 3 passport size photographs and the registration fee (non-refundable) must be submitted to the school office.*
2. *After the admission from has been processed, a date is given for applicant's assessment.*
3. *Parents are informed of the outcome within one week of the written test date. If a place is offered, the child's admission / enrolment must be confirmed and all dues paid within 3 days of date of offer.*
4. *If, within three days, enrolment is not confirmed, the child's place is offered to another candidate.*

FOR OFFICE USE ONLY

Form Check By

Registration Fee Paid On:

Birth Certificate Provided

Yes:

☐

Bank Deposit:

Photograph Provided

Yes:

☐

Or EFT:

Transfer Letter from P/School

Yes:

☐

Admission Fee:

Written Test

Pass:

☐

Fail:

☐

School Fees:

Date:

Security Deposit

Child Interviewed By:

Total Cash:

Parent Interviewed By:

Acceptance / Rejection

A

☐

R

☐

Signature Accountant

Reason For rejection:

Signatures of Head of School